2013 Korean Government Scholarship Program Guideline for International Students Enrolled in Graduate Programs

(2013 정부초청외국인 대학원장학생 모집요강)

2013.2

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1. Program Objective

The Korean Government Scholarship Program is designed to provide higher education in Korea for international students, with the aim of promoting international exchange in education, as well as mutual friendship amongst the participating countries.

2. Total Number of Grantees expected: up to 20 students

3. Available Fields of Study

Quality	Developmente	Deg		
Section	Departments	Master	Ph.D.	Remarks
	Mechanical Engineering	0	0	
	Mechatronics	0	0	
	Mechanical Design Engineering	0	0	
	Intelligent Mechanical Engineering	0	0	
	Mechanical System Engineering	0	х	
Engineering	Electronic Engineering	0	0	
	IT Convergence Engineering	0	0	
	Computer Engineering	0	0	
	Software Engineering	0	0	
	Architectural Engineering	0	0	
	Civil Engineering	0	0	

	Environmental Engineering	0	0	
	Industrial Engineering	0	0	
	Advanced Materials Science	0	0	
	and Engineering	0	0	
	Polymer Science and Engineering	0	0	
	Materials Design Engineering	0	0	
	Mathematics	0	0	
Sciences	Physics	0	0	
	Applied Chemistry	0	0	
Management	Business Administration	0	0	

* Night schools, seasonal programs, broadcasting schools, and cyber-schools (including online distant learning programs) are not eligible for application.

o Available Courses : Master's programs and Doctoral programs

4. Main Notes for the 2013 Selection

o The selection process for applicants will proceed in three steps. Firstly, applicants must be selected

by KIT. Secondly, applicants who passed the first round must be selected by the NIIED Selection

Committee. Finally, applicants who passed the second round must gain admission from a university.

* Applicants who submit applications to more than two available institutions will be disqualified immediately.

- o Selection Procedure
- 1st Selection: KIT will recruit students in overseas based on the criteria provisioned by NIIED, and recommend the qualified applicants according to its respective standards.
- 2nd Selection: The NIIED Selection Committee will select the most successful candidates from the pool of applicants recommended by the KIT.
- * Applicants who were recommended by KIT will automatically be granted admission, upon the condition they are selected as a successful candidate in the 2nd Selection. Subsequently, once they pass the mandatory medical examination (when it's orientation), they will join the ranks of the final successful candidates.

5. Duration of Scholarship

o Master's (01.09.2013 ~ 31.08.2016) : 1 yr. of Korean language + 2 yrs of Master's

- o Doctoral (01.09.2013 ~ 31.08.2017) : 1 yr. of Korean language + 3 yrs of Doctoral
- * (Important) After the Korean language course, the scholarship period of degree course (2 years of master's or 3 years of doctoral) cannot be extended beyond the designated duration.
- * In the case that a scholar possesses a TOPIK Level that is higher than 5, he or she is exempted from the Korean language course; the exempted period will be deducted from the total scholarship period (2 years for master's or 3 years for doctoral).
- * In the case that a scholar possesses a TOPIK Level 6, he or she must be exempted from the Korean language course and must start his/her academic course of Master or Doctoral degree; the exempted period will be deducted from the total scholarship period (2 years for master's or 3 years for doctoral).

6. Korean Language Course

o All scholars, unless exempted, must take one year of Korean language course in the designated language institution.

- Exemption from the Korean language course requirement: Korean proficiency at TOPIK Level 5 or 6 (with certification).
- * Scholars who have surpassed TOPIK Level 5 and want to start their degree course without the Korean language course should obtain permission from NIIED in advance.
- * Scholars who have surpassed TOPIK Level 6 must start their degree course without the Korean language course should obtain permission from NIIED in advance.
- * Scholars who are exempted from taking the Korean language course may take their degree course starting from September 1st, 2013.
- o Only the scholars who will have passed at least Level 3 of TOPIK (the Test of Proficiency in Korean) after one year of Korean language course are permitted to start their master's or doctoral program.
- o Scholars who do not pass at least TOPIK Level 3 after one year of Korean language course should complete an additional six-month coursework in the Korean language.
- o Language Institution : the NIIED has designated seven language institutions for the Korean language course.

7. Application Requirements

- o The applicant and his/her parents must have foreign citizenships.
- * Applicants who hold Korean citizenship are not permitted to apply for this program.
- o Applicants should be in good health, both mentally and physically, to stay in Korea for an extended period of time.
- * Applicants must submit the Personal Medical Assessment (included in the application form) when he/she apply for this program, and when it's orientation, an Official Medical Examination will be done by NIIED. A serious illness (For example, HIV, Drug, etc) will be the main cause of disqualification from the scholarship.
 - X The handicapped who satisfy the above are also eligible for the program
 - ※ NOT Eligible: those who are pregnant
- o Applicants must be under 40 years of age as of Sep. 1st, 2013 (born after Sep. 1st, 1973).

o Applicants must hold a Bachelor's or Master's degree as of September 1st, 2013.

* (Important) Applicants who have ever enrolled in a university in Korea will be disqualified from applying to the KGSP program. Specifically, an applicant who has previously enrolled in an undergraduate program, a master's program, a doctoral program or an exchange program in Korea cannot apply for this program.

However, a KGSP scholar who has graduated or will graduate from a Korean university as of August 31st, 2013 can apply for this program again only via the embassy if only he/she holds at least TOPIK Level 4 and obtain another recommendation within the allotment from the Korean Embassy of his/her respective country of origin (re-application is limited to one instance).

- * Applicants who apply for the Master's program must hold a Bachelor's degree or a diploma that is equivalent to or higher than a Bachelor's degree.
- * Applicants who apply for the Doctoral program must hold a Master's degree or a diploma that is equivalent to or higher than a Master's degree.
- * Applicants who are expecting to obtain the relevant required degree or diploma by August 31st, 2013 must submit a certificate of degree or diploma expectation, and submit the official certificate of degree or diploma to NIIED by August 31st, 2013.
- o Applicants must maintain a grade point average (G.P.A.) of at least 2.64 on a 4.0 scale, 2.80 on a 4.3 scale, 2.91 on a 4.5 scale, or grades/marks/score of 80% or higher from the previously attended institution.

If an applicant does not satisfy the above GPA criteria, he/she will be disqualified from applying to this program.

- * If the transcript is not indicated in grades/marks/scores format, or is difficult to convert into percentages, attachment of official explanation from the attended institution is required.
- o Applicants who have Korean proficiency or English proficiency may be given preference.
- o Applicants who apply for natural science and technology program may be given preference.

8. Scholarship

o Scholarship Period : same as the period of invitation.

- o Payment:
 - -Airfare: Round-trip economy class ticket.
 - * Airfare for entry will not be provided to scholars who already presently live in Korea for academic study or employment.
 - * The fees for domestic travel within a scholar's home country and for travel insurance to and from Korea will not be provided.
 - * Scholars from China and the Czech Republic will not be provided airfare by NIIED, but by their country of origin according to the mutual agreements.
 - -Monthly Allowance : 900,000 won (KRW) per month.
 - -Research Allowance : 210,000 won for scholars in the humanities and social sciences; 240,000 won for scholars in natural and mechanic sciences, per semester.

-Relocation (Settlement) Allowance : 200,000 won upon arrival

-Language Training Fee : Full coverage

- -Tuitions : All admission fees are waived by the host institution (university). The tuition is paid by NIIED.
- -Dissertation Printing Costs : 500,000 ~ 800,000 won, depending on the actual costs.

-Medical Insurance : 20,000 won per month will be provided (limited coverage).

-Special funding for scholars who are proficient in the Korean language (TOPIK Level 5 or 6): 100,000 won per month (commencing from the degree program)

o NOTES

- NIIED does not compensate fees for the domestic travel both in the grantee's country and Korea.
- Airfare for entry into Korea will not be provided to a scholar that has been staying in Korea for his or her study, work, etc. as of the date of announcement of successful candidates
- NIIED does not compensate fees for insurance for traveling to and from Korea.
- The medical fee is to be reimbursed through the insurance company to the scholar after s/he pays first.
- However, the expense for dental clinic or chronic disease will not be covered.
- Any scholar who gives up his/her study during the scholarship period will not receive airfare and allowance for repatriation.
- Any scholar that quits the program within 3 months after s/he entering Korea, should refund all scholarship fees (The airfare of arriving Korea, settlement allowance, monthly stipend, Korean language training expenses, etc.).

9. Selection Procedure Details

o The guideline, application form, and university information will be available at the website of GKS (www.studyinkorea.go.kr), Korean Embassies, and KIT(www.kumoh.ac.kr) as well.

o For applicants who apply for KGSP directly to KIT

- (1st Selection) KIT will draft its own selection schedule and plan based on the criteria provided by NIIED, and accepts the applications up to 20 candidates from abroad. These students will be recommended to NIIED afterwards.

- (2nd Selection) NIIED Selection Committee selects as many successful candidates as each country's quota from all of the candidates recommended by the universities. The candidates who are selected in the NIIED Selection
 Committee will be accepted to KIT, and will be finally accepted as official KGSP scholars upon a successful comprehensive medical examination.

10. Selection Criterion

o All documents including transcript, self-introduction, study plan, certificates of language proficiency (Korean and English), recommendations, published papers and awards, etc., will be evaluated.

11. Required Documentation

o Place of submission : Directly to Kumoh National Institute of Technology

o Deadline of Submission : Friday, March 29, 2013

* Deadline for the recommendation of candidates to NIIED by KIT is April 12th, 2013.

o Required documents : One original document (placed in a separate envelope) and 3 extra copies.

* Documents not in English or Korean must be accompanied by a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office.

Check List for Application Documents	Master's	Doctoral
1. Personal Data (Attachment #1)	0	0
2. Self-Introduction (Attachment #2)	0	0
3. Study Plan (Attachment #3)	0	0
4. Letter of Recommendation (Attachment #4)	0	0
5. Pledge (Attachment #5)	0	0
6. Personal Medical Assessment (Attachment #6)	0	0
7. Copy of diploma or certificate of graduation from undergraduate institution	0	0
8. Official transcript of previously attended undergraduate institution(s)	0	0
9. Copy of diploma or certificate of graduation from graduate institution	-	0
10. Official transcript of previously attended graduate institution(s)	-	0
11. Certificate of TOPIK score (original copy), if available	Δ	Δ
12. Certificate of TOEFL or IELTS score (original copy)	Δ	Δ
13. Published papers, if available (one or two)	Δ	Δ
14. Awards, if available (one or two)	Δ	Δ
15. Copy of passport (possible to submit after selection)	0	0
16. Certificate of citizenship of parents of applicant : birth certificate, passport, etc. (* applicable only to overseas Korean immigrants)	Δ	Δ
17. Adoption documents (*applicable only to overseas Korean adoptees)	Δ	Δ

o Note

* Selection for successful candidates will be done strictly by the NIIED Selection Committee. Therefore, appropriate documents should be submitted by the deadline.

- Dual applications are not accepted. Applicants must apply for this program via only one institution.

- Documents should be presented in their original form.
- Submitted documents will not be returned to the applicants.
- Incomplete or incorrect documents may lead to application rejection or failure in the Selection Committee,

and scholarship revocation even after entry into Korea.

- In case of submitting photocopied documents, applicants must submit the original to KIT and have the original one and the photocopied one collated. The confirmation of collation should be indicated in the photocopied documents.
- Applicants who are expected to graduate from their respective home undergraduate/graduate institutions by

August 31st, 2013, should submit the certificate (or letter) of expected graduation issued by said institutions when

they apply; the official certificate of graduation should be received by NIIED by August 31st, 2013.

- Applicants must accurately complete the health checklist truthfully. All successful candidates must take a comprehensive medical exam when its' orientation. In accordance with the requirements of the Korea Immigration Service and the KGSP Program, the candidates who are judged to be physically unfit for this program will not be accepted.
- Applicants may submit the copies of published papers, if available.
- Applicants may submit the copies of awards, if available.
- * Applicants must submit all the documents by the checklist order. (Checklist for the application documents should be on the front page, followed by the required documents, stapled and attached.)
- * Transferring to a different university after confirming the host university is not permitted in any cases. In regards to changing majors, it would be permitted only under the mutual agreement of the departments concerned only within the same university, with the scholarship period unchanged. (2 years of Master's, or 3 years of doctoral, in total). However, quitting a program and applying for a new one is not permitted.

12. Selection Schedule

- o Application Period : Feb.15th ~ Mar. 29th
- o The 1st Selection : April 5th
- o Deadline for Recommendation to NIIED : April 12th
- o The 2nd Selection : Mid to End-April (NIIED Selection Committee)
- o Announcement for the Results of the 2nd Selection : April 30th
- o Announcement for Final Successful Candidates : June 17th
- o Visa Issue and Air ticket purchase : June 18th ~ July 31st
- o Entry into Korea : August 26th ~ August 28th
- o NIIED Orientation : August 29th ~ August 31st
- o Korean Language Course : September 2nd

13. For further information, please contact :

Mr. Junehyuk Yang The International Programs and Language Education Center Kumoh National Institute of Technology 61 Daehak-ro, Gumi, Gyeongbuk 730-701 South Korea <u>Tel:+82-54-478-7215</u> Fax:+82-54-478-7222 E-mail: ihvang@kumoh.ac.kr/kit.korea@gmail.com

지원자 제출서류 체크리스트

REGISTRATION NUMBER

(Check List for Application Documents)

접수기관 (Institute of Application) :
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확인자(Co	onfirmer) :
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1)	Name of Applicant:	(given/first name)

2) Country : _____

3) Desired Degree Program : $\Box \Box$ Master's

(*Please tick ($$) in	n the appropriate box.)
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Application Documents	Submis	sion(Y/N)
Check List	Yes	No
1. Personal Data (Attachment #1)		
2. Self Introduction (Attachment #2)		
3. Study Plan (Attachment #3)		
4. Letter of Recommendation (Attachment #4)		
5. Pledge (Attachment #5)		
6. PERSONAL MEDICAL ASSESSMENT (Attachment #6)		
7. Copy of diploma or certificate of graduation from undergraduate institution		
8. Transcripts & student records from undergraduate institution		
9. Copy of diploma or certificate of graduation from graduate institution		
10. Transcripts & student records from graduate institution		
11. Certificate of Korean Language Proficiency (original copy of TOPIK)		
12. Certificate of TOEFL or IELTS Score (original copy)		
13. Published papers, if available		
14. Awards, if available		
15. Copy of passport		
16. Certificate of Citizenship of the Applicant and His/Her Parents : birth certificate, passport, etc. (*only for overseas Korean immigrants)		
17. Adoption documents (*only for overseas Korean adoptees)		

인 (Signature)

□□ Doctoral

(family/last name)

☞ 국내위탁대학 추천 지원자용 (Only for Applicants who apply for this program via a Designated University)

Korean Government Scholarship Program(KGSP) Application Form for Graduate Study

*Please tick ($\sqrt{}$) a box that applies to you.

- 1. 추천기관 (Institute of Recommendation)
 - 그 국내대학 (Korean University)
- 2. 추천 유형 (Type of Recommendation)
 □ 일반추천(General)
- 3. 지원과정 (Degree Course of Application) □ 석사과정 (Master's) □ 박사과정 (Doctoral)
- 4. 희망계열(Desired Field of Study)
 - □ 인문사회계열 (Humanities and Social Sciences)
 - □ 자연공학계열 (Natural Sciences and Technology)
 - 예체능계열 (Arts and Physical Education)
- 5. 한국어연수 면제자 (TOPIK 5급 취득자) 진학 희망 시기
 - (Preferential Entrance Date Only for TOPIK Level 5 holders,

***TOPIK Level 6 holders must start their studying from Sep 1, 2013**)

 $\square \ \square \ Sep 1, 2013 \qquad \square \ \square \ Mar 1, 2014$

인적사항 (Personal Data)

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	arefully. All applicants mu s			ζ.		
성명	이름(Given name):	성(Family name)	: 🗆 Male	Single		
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			Female	Married		
* Name should be s	pelled the same as in	the passport an	d in			
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concerning	attended Univ.)	1		(country, only)		
applicant's most	학위			전공	<u> </u>	
recent education)	(Academic Degree	Bachelor	□ Master	(Academic Maj	ior)	
	recently awarded)				01)	
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	최종학위논문제목	1				
	(Title of graduation					
	dissertation, if					
	available)	1				

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	Applicant's Name : (signature)																			

* GPA(Grade Point Average) must be converted on a maximum scale of 100 points (converted points) * See Attachment .#7 * Fill out both the records of Bachelor's & Master's in the case of those applying for Doctoral programs

자기소개 (Self Introduction)

* Please type or print clearly within 1 page using black ink. (in Korean or in English) (*10 points)

o Your course of life, your view of life, study background, your hopes & wishes, etc
 o Your education and work experience, etc., in relation to the KGSP program
 o Your motivations for applying for this program
 o Reason for study in Korea

학업계획 (Study Plan)

* Please type or print clearly within 1 page using black ink. (*10 points)

Goal of study & Study Plan	o Goal of study, title or subject of research, and detailed study plan
Future Plan	o Future plan in Korea or another country after study in Korea
after Study	

Letter of Recommendation

To the applicant: Please fill in your name and the other required information below. In turn, deliver or email this form to the person who will write this letter. <u>NOTE:</u> Request your recommender to seal his or her letter of recommendation in an official envelope and sign across the back flap upon completion. Recommendation letters that are not sealed and signed will not be accepted.

Confidential

Name of Applicant: (given name)		(family name)	
Nationality:			
Desired Degree Program: Desired Degree Program: Desired Degree Progr	Doctoral		

Desired Major:

To the recommender: The person named above has applied for the 'Korean Government Scholarship Program'. We ask for your assistance, and would appreciate your frank and candid appraisal of the applicant.

* Please type or print clearly using black ink.

1. How long have you known the applicant and in what relationship?

Please assess the applicant's qualities in the evaluation table given below. Rate the applicant compared to other classmates who are/were in the same school year with him/her.

Classification	Truly Exceptional	Excellent	Very Good	Good	Below Average	N/A
	Top 2%	Top 10%	Top 25%	Middle 50%	Lower 25%	
Academic Achievement						
Future Academic Potential						
Integrity						
Responsibility/Independence						
Creativity/Originality						
Communication Skills						
Interpersonal skills						
Leadership						

2. What do you consider to be the applicant's strengths?

3. What do you consider to be the applicant's weaknesses?

4. How well do you think the applicant has thought out plans for graduate study?

5. Please comment on the applicant's performance record, potential, or personal qualities which you believe would be helpful in considering the applicant's application for the proposed degree program.

Recommender's Name		Date	
Recommender's Signature			
Position or Title:			
University (Institution):			
Address:			
Tel:	Fax:	(zip-code:	-

Please return this form sealed in an official envelope and signed across the back to the applicant. We greatly appreciate your timeliness regarding this letter for your recommendee.

"Korean Government Scholarship Program for Graduate Study"

Pledge (서약서) As an applicant for the 2013 "Korean Government Scholarship Program (KGSP) for Graduate Study", I pledge to abide by the following rules: (1) To refrain from violation of university regulations and to fulfill my obligations as a student to the best of my ability. (2) To behave in a manner appropriate to Korean culture and society, and not to participate in any form of political activity (such as organizing a political party, joining a political party, attending political meetings, publishing political articles and declarations, organizing or participating in demonstrations of a political nature, and so on). (3) To accept responsibility for paying any debts incurred in Korea (4) To agree with NIIED's decision concerning the graduate program and the Korean language course. (5) To abide by all terms and regulations set by NIIED. (6) To permit NIIED to use my personal information for the KGSP. If I am proved to have violated any of the above or to have made a false statement in my application documents, I shall accept any resolution or penalty made by NIIED, even when it may/might result in suspension, revocation or withdrawal of my scholarship. I was informed and fully understand that KGSP students are not permitted to transfer schools for the entire duration of scholarship after confirming their host institution. (yyyy). (mm). (dd). Applicant's Name : (signature)

PERSONAL MEDICAL ASSESSMENT

Applicants are not required to undergo an authorized medical exam before passing the 2^{nd} Selection with NIIED; <u>however</u>, all successful candidates must take a comprehensive medical exam when its' orientation (including an HIV and TBPE drug test**, etc) in accordance with the requirements of the Korea Immigration Service and the KGSP. If the results show that the applicant is unfit to study and live overseas more than 3 years, he/she may be disqualified.

**The TBPE (tetrabromophenolphthalein ethyl ester) drug tests are for evaluating past usage of stimulant drugs.

Gender:	HEIGHT	cm		WEIGHT	kg
	r what reason did you last cons				
physician? (Please explain in the adjacent space.) QUESTION			YES	NO	, PLEASE EXPLAIN
	had an infectious disease that p	osed a	120		
risk to public he	ealth (such as, but not limited to IV and other STDs)?				
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④ Have you ever	suffered from or been treated fo	or			
	tiety, or any other mental or modulation in the section of the sec				
	fficial medical report.)	se explain			
5 Have you ever l	been addicted to alcohol?				
-	abused any narcotic, stimulant,				
hallucinogen or prohibited)?	other substance (whether legal	or			
 If necessary, are 	e you prepared to undergo phys				
to verify the ans and ⑦ above?	wers given in response to ques	tions (6)			
8 Have you been	hospitalized in the last two (2)	/ears?			
Have you had any serious injury, ailment or sickness in the last five (5) years?					
10 Do you have an	y visual or hearing impairments	?			
① Do you have an	y physical disabilities?				
② Do you have any cognitive/mental disabilities?					
③ Are you taking any prescribed medication?					
Are you on a sp	pecial diet?				
15 On average, ho week?	w many standard servings of al	cohol do you	I consume	each	

100 Points Scale 4.0 Scale 4.3 Scale 4.5 Scale 3.97 ~ 4.0 4.26 ~ 4.3 4.46 ~ 4.5 100 4.22 ~ 4.25 4.41 ~ 4.45 3.92 ~ 3.96 99 3.88 ~ 3.91 4.17 ~ 4.21 4.36 ~ 4.40 98 3.84 ~ 3.87 4.12 ~ 4.16 97 4.31 ~ 4.35 3.80 ~ 3.83 4.08 ~ 4.11 4.26 ~ 4.30 96 3.75 ~ 3.79 4.03 ~ 4.07 4.21 ~ 4.25 95 94 3.71 ~ 3.74 3.98 ~ 4.02 4.16 ~ 4.20 3.67 ~ 3.70 3.93 ~ 3.97 4.11 ~ 4.15 93 3.62 ~ 3.66 3.89 ~ 3.92 4.06 ~ 4.10 92 3.58 ~ 3.61 3.84 ~ 3.88 4.01 ~ 4.05 91 3.49 ~ 3.57 3.75 ~ 3.83 3.91 ~ 4.00 90 89 3.41 ~ 3.48 $3.65 \sim 3.74$ 3.81 ~ 3.90 3.32 ~ 3.40 3.56 ~ 3.64 3.71 ~ 3.80 88 87 3.24 ~ 3.31 3.46 ~ 3.55 3.61 ~ 3.70 3.37 ~ 3.45 3.15 ~ 3.23 3.51 ~ 3.60 86 3.07 ~ 3.14 3.27 ~ 3.36 3.41 ~ 3.50 85 84 2.98 ~ 3.06 3.18 ~ 3.26 3.31 ~ 3.40 2.90 ~ 2.97 3.09 ~ 3.17 3.21 ~ 3.30 83 2.81 ~ 2.89 82 2.99 ~ 3.08 3.11 ~ 3.20 2.72 ~ 2.80 2.90 ~ 2.98 3.01 ~ 3.10 81 2.64 ~ 2.71 80 2.80 ~ 2.89 2.91 ~ 3.00

GPA Conversion Table