

Online Application Form ~ Questions ~

NO.	Information Category	Information	Mandatory	How to Answer	Comments	Option1	Option2	Option3	Option4	Option5	Option6	Option7	Option8	Option9	Option10
1	Study Program at Waseda	Program which you would like to apply for	Mandatory	Radio Button	<p>【EX】=Exchange Program 【DD】=Double Degree Program GLFP=Global Leadership Fellows Program MKDS=Master Kong Dream Scholarship Project Plan(Tingyi Holdings Corporation) ABS=Asian Business Studies(Schl Commerce) ※This course will open from 2018.</p>	【EX】 Undergraduate School	【EX】 Graduate School(Master's program)	【EX】 Graduate School(Doctoral program)	【EX】 Japanese Language Program	【DD】 Undergraduate School	【DD】 Graduate School(Master's program)	【DD】 Graduate School(Doctoral program)	Global Leadership Program	Master Kong Dream Scholarship Project Plan(Tingyi Holdings Corporation)	Asian Business Studies(Schl Commerce) *This course will open from 2018.
2	Study Program at Waseda	School you are applying for at Waseda	Mandatory	Listbox	<p>※Please confirm the Application Requirements. EX DD</p>										
3	Study Program at Waseda	Department of the School you are applying for	Mandatory	Listbox	<p>※Please be sure to select this item after confirming the curriculum of the Schl or G.S. to which you are applying. ※You do not need to select this item if the Schl or G.S. to which you are applying does not have Departments. ※Some Departments of the Faculty of Sci/Eng do not offer English-taught courses.</p>										
4	Study Program at Waseda	Major field you want to study at Waseda	Mandatory	Fill in											
5	Study Program at Waseda	Name of Prospective Research Supervisor at Waseda		Fill in	<p>※G.S. applicants only(except WBS) ※Your Prospective Research Supervisor must be a faculty member of the G.S./Department to which you are applying. ※[G.S. Political Sci, G.S. Economics, G.S. Fund Sci/Eng, G.S. Cre Sci/Eng, G.S. Adv Sci/Eng, IPS, G.S. Environment and Energy Eng, G.S. Human Sci, G.S. Sport Sci] Applicants should preferably contact their prospective research supervisor before application.</p>										
6	Study Program at Waseda	<p>【Applicant for G.S. Political Sci, G.S. Economics, G.S. Fund Sci/Eng, G.S. Cre Sci/Eng, G.S. Adv Sci/Eng, IPS, G.S. Environment and Energy Eng, G.S. Human Sci, G.S. Sport Sci】 Have you already obtained the above professor's consent to accept you as an Exchange Student? Applicants should preferably contact their prospective research supervisor before application.</p>		Checkbox		YES, I have already obtained the professor's consent to accept me as an Exchange Student.									
7	Study Program at Waseda	Program Period	Mandatory	Radio Button	<p>※Periods of enrollment differ between schools, so please be sure to confirm the Application Requirements. EX DD</p>	【EX/MKDS/ABS】 April2017 to August2017【1 Semester】	【EX/GLFP/DD(NTU)】 April2017 to February 2018【1 Year】	【DD(NTU)】 April2017 to August2018【1.5 Year】	【EX/MKDS】 September2017 to February 2018【1 Semester】	【EX/DD/GLFP】 September2017 to August2018【1 Year】	【DD】 September 2017 to August 2019【2year】	【DD(NTUS)】 September 2017 to August 2020【3year】			

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8	Study Program at Waseda	[Applicant for SILS Only] If you intend to attend for only one semester, please explain the reason.		Fill in	※Applicant for SILS Only										
9	Home University Information	Your Home University	Mandatory	Listbox											
10	Home University Information	School you belong to at your Home University	Mandatory	Fill in											
11	Home University Information	Department of the School you belong to at your Home University		Fill in											
12	Home University Information	Major field you are studying at your Home University	Mandatory	Fill in											
13	Home University Information	Minor field you are studying at your Home University		Fill in											
14	Home University Information	Degree (and Year) at your Home University (At the time of application)	Mandatory	Radio Button	※Schl Sci/Eng(English Based Program): At the time of enrollment, you must be a 3rd year student or higher at your home university. ※SILS: At the time of application, you must have completed at least one semester at your home university.	1st(Freshman)	2nd(Sophomore)	3rd(Junior)	4th(Senior)	5th or more	Master's program	Doctoral Program			
15	Home University Information	Does your Home University use a GPA system?	Mandatory	Radio Button	※For example: 4.0 scale,4.3 scale, 5.0 scale,10 scale etc ※Required for applicants to: -SILS -CJSP -Schl Fund Sci/Eng -Schl Cre Sci/Eng -Schl Adv Sci/Eng GPA Requirement: More than 3.0 GPA out of 4.0 as of the previous term. ※If your home university does not calculate GPA, we will be judging based on your transcript(s) and your Grading System Chart. In order to satisfy our GPA requirement of 3.0 out of 4.0, you will roughly need to score 75 points on a 100-point scale .	Yes	No								
16	Home University Information	If Yes ,please fill in your Cumulative GPA.		Fill in	※Please fill in your GPA as (xx/Perfect Score) ex: (3.5/4.0)										

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17	Home University Information	Expected Graduation date at your Home University (Month/Year)	Mandatory	Fill in	※You need to stay enrolled until the end of the exchange period.										
18	Home University Information	Coordinator's name for this program at your home university	Mandatory	Fill in	※We might contact if we have problem.										
19	Home University Information	Coordinator's Email for this program at your home university	Mandatory	Fill in											
20	Personal Information	Name(In English)	Mandatory	Fill in	<p>◆Family name/Surname(In English) ※Please use capital letters only. ex. WASEDA ※Write your full legal name exactly as it appears in your passport. If you do not have a family name, please write a comma (,) in this space instead.</p> <p>◆First name/Middle name(In English) ※Please use a capital letter for the first letter and small letters for the remainder. ex. James ※If you have a middle name, please write it directly after your first name (Ex: James Alexander) ※Write your full legal name exactly as it appears in your passport.</p>										
21	Personal Information	Gender	Mandatory	Radio Button		Male	Female								
22	Personal Information	Date of Birth	Mandatory	Listbox											
23	Personal Information	Present Address(In English)	Mandatory	Fill in											
24	Personal Information	Phone	Mandatory	Fill in											
25	Personal Information	Mobile Phone		Fill in											
26	Personal Information	Email	Mandatory	Fill in											
27	Personal Information	Country of present citizenship	Mandatory	Listbox											
28	Personal Information	Are you a dual citizenship holder?	Mandatory	Radio Button		Yes	No								
29	Personal Information	If you are a dual citizenship holder, please fill in a country.		Fill in											
30	Personal Information	As of this moment, do you have a Status of Residence in Japan?	Mandatory	Radio Button		Yes	No								

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31	Personal Information	If you do, please fill in the type of your Status of Residence in Japan.		Fill in											
32	Personal Information	Do you have any mental or physical disabilities or concerns?	Mandatory	Fill in	※Providing us with your health issues will not impact your selection into the exchange program. This information will only be used to establish support for you.	Yes	No								
33	Personal Information	If Yes, please explain details.		Fill in											
34	Personal Information	Guarantor's name(In English)	Mandatory	Fill in											
35	Personal Information	Relationship	Mandatory	Fill in											
36	Personal Information	Guarantor's Address(In English)	Mandatory	Fill in											
37	Personal Information	Guarantor's Phone	Mandatory	Fill in											
38	Personal Information	Guarantor's Mobile Phone		Fill in											
39	Personal Information	Guarantor's Email	Mandatory	Fill in											
40	Personal History	Educational background 1		Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)	List all schools attended (from elementary school to the present institution) in chronological order on Q40-45. If you run out of space to enter your school information, please list the information in a separate PDF file and upload it together with other documents. Furthermore, if you have taken a leave of absence due to military service or other reasons, please enter the information in a separate PDF file and upload it together with other documents. ※Undergraduate Students: Applicants must have completed 12 years of school education or the equivalent in countries other than Japan. ※SILS: Applicants must have completed most of their secondary education(6 years)in a non-Japanese educational system. ※Graduate Students: Applicants must have completed 16 years of school education or the equivalent in countries other than Japan.										
41	Personal History	Educational background 2		Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)											
42	Personal History	Educational background 3		Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)											

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43	Personal History	Educational background 4		Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)												
44	Personal History	Education background 5		Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)												
45	Personal History	[Present]Education background 6	Mandatory	Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)(The expected graduation date)	※Please fill in the information on your home university as well on Q45. Please fill in the "To(month/year)" field with your expected graduation date.											
46	Personal History	Educational background:Total number of years	Mandatory	Fill in XX yaers	As of the time of application											
47	Personal History	Japanese Language Experience 1		Fill In Name of Institution/Location(City, Country)/From(month/year)/To(month/year)	Mandatory for students taking courses conducted in JPN											
48	Personal History	Japanese Language Experience 2		Fill in Name of Institution/Location(City, Country)/From(month/year)/To(month/year)												
49	Personal History	Japanese Language Experience: Total years		Fill in XX yaers	As of the time of application											
50	Personal History	Japanese Proficiency: Speaking	Mandatory	Radio Button	Please give your own assessment of your Japanese proficiency	Excellent	Good	Fair	Poor	None						
51	Personal History	Japanese Proficiency: Listening	Mandatory	Radio Button	Please give your own assessment of your Japanese proficiency	Excellent	Good	Fair	Poor	None						
52	Personal History	Japanese Proficiency: Reading	Mandatory	Radio Button	Please give your own assessment of your Japanese proficiency	Excellent	Good	Fair	Poor	None						
53	Personal History	Japanese Proficiency: Writing	Mandatory	Radio Button	Please give your own assessment of your Japanese proficiency	Excellent	Good	Fair	Poor	None						
54	Personal History	Native language	Mandatory	Fill in												

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55	Personal History	Foreign language study other than your native language or Japanese 1		Fill in Language/Name of Institution/From(month/year)/To(month/year)	If your native language is not English, please fill in your English study experience as well.											
56	Personal History	Foreign language study other than your native language or Japanese 2		Fill in Language/Name of Institution/From(month/year)/To(month/year)												
57	Personal History	Foreign language study other than your native language or Japanese: Total number of years		Fill in XX years												
58	Personal History	Occupation or work experience(if any)1		Fill in Employer/Type of employment/Location(City, Country)/From(month/year)/To(month/year)												
59	Personal History	Occupation or work experience(if any)2		Fill in Employer/Type of employment/Location(City, Country)/From(month/year)/To(month/year)												
60	Scholarship questionnaire	Are you applying for/going to receive any scholarships for this student exchange program (excluding JASSO and MEXT scholarships)?	Mandatory	Radio Button		Yes	No									
61	Scholarship questionnaire	If yes, please answer the following. Name of Scholarship		Fill in												
62	Scholarship questionnaire	Amount of Scholarship		Fill in												
63	Scholarship questionnaire	Scholarship Period		Fill in												
64	Scholarship questionnaire	Status		Radio Button		Determined	Applying									
65	Scholarship questionnaire	If you are currently applying, please fill in the date on which the screening results will be available.		Fill in												
66	Scholarship questionnaire	Would you like to apply JASSO Scholarship? (excluding DD applicants)	Mandatory	Radio Button	Please check whether or not you meet the requirement for JASSO. Please see the below. Scholarship	Yes	No									

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67	Documents to be uploaded		Mandatory	Upload	<ul style="list-style-type: none"> ・In addition to entering the information to online application form, the documents should be scanned and uploaded as a single pdf, labeled with your name and your home university's name. (ex. TaroYamada_WASEDA.pdf) ・EX ・DD: the Copy of Passport(identification page) ・The total size of the pdf file must be 5M or less. ・We cannot accept photos taken with a mobile device.Please make sure to upload scanned digital copies of necessary documents when submitting. ・If the original documents are written in a language other than Japanese or English, Japanese or English translation prepared by the applicant's home university with an official seal must be attached. 										



【CONFIRMATION】 Are you sure that all the information below is correct? Your application is about to complete. Please print out the following data for your reference. After confirming, please click the "Register" button at the bottom of the page. In addition, please hand the confirmation screen and uploaded materials to your home university's program coordinator.H88



Thank you!
Your online registration has been received.You are allowed to apply online only one time. If you need to revise the registered information, please contact us through the coordinator at your university.

All personal data collected by questionnaire will be strictly protected and will be used only for the purposes of the CIE's Study Abroad Program.

<Caution!!!>

Submission of this online application is not the end of the application process.

The designated materials must be sent by trackable post through the partner university's study abroad coordinator and arrive **by November 20th or March 1st**. We will not accept documents submitted directly by students.

Please check the below

[Applicant for Exchange program](#)

[Applicant for Double Degree Program](#)