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# Guideline for Applicants

- KNU Exchange Program -

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# Selection Process

· International Affairs of Kangwon National University: **KNU**, · International Affairs of KNU's Sister University: **SU**, · Exchange Students (Applicant): **ES**

Fall	Spring	Relation	Contents
March	July	<b>KNU</b> → <b>SU</b>	Request for nominating exchange students with relative documentations
( May vary according to schedule )		<b>SU</b> → <b>ES</b>	Selecting Exchange Students to KNU
May 20	November 20	<b>SU</b> → <b>KNU</b>	Deadline of nomination with applicants' required documentation (pdf files via email)
May - June	Nov. - Dec.	<b>KNU</b>	Reviewing nominees' documentations (Nominees' desired faculty makes a final decision whether accepting them)
June - July	Dec. - Jan.	<b>KNU</b> → <b>SU</b>	Notify result (Sending accepted students' Letter of Admission by post)
Late June - July	Late Dec. - Jan.	<b>SU</b> → <b>ES</b>	Notify result (Delivery Letter of Admission)
June - July	Dec. - Jan.	<b>ES</b>	Preparation for visa to enter Republic of Korea
Late July	Late January	<b>KNU</b> <b>ES</b>	Important notice ( ✘ Students should check the notice via email and KNU official website during this time. )
August	February	<b>ES</b>	Course registration via KNU Portal (You can get a help from your buddy) Email an application for Airport Pick-up Service Get ready for leave referring to [ Guideline file ] provided by KNU
Late February	Late August	<b>ES</b>	Entrance to Republic of Korea (Meeting with Pick-up team at Incheon International Airport)
The first day of the semester		<b>ES</b>	Attendance of International Students Orientation
----- During semester -----		<b>ES</b>	College Life (Various Activities with buddy, Farewell Party, Mid/Final examination, etc.)
Following day after semester finish		<b>ES</b>	Check-out from a dormitory (Clean your room and return your key and bed sheet to the office of dormitory)
Late January	Late July	<b>KNU</b> → <b>SU</b>	Sending students' transcript by post

※ There is a possibility that we may run a little bit behind the schedule listed above.

※ **Spring Semester:** Early March - Mid June / **Fall Semester:** Early September - Late December ( Gap of one week may occur according to the academic calender. )

## Instruction for Filling-out Application

1. You may fill-out the application form either in Korean or English.
2. Put an "O" mark into the box that corresponds to your answer in the fields.
3. Please fill-out the application by **typing only** for the required information. (**No handwriting**)
4. Please do not scan or copy the application but just submit as it is in a pdf format.

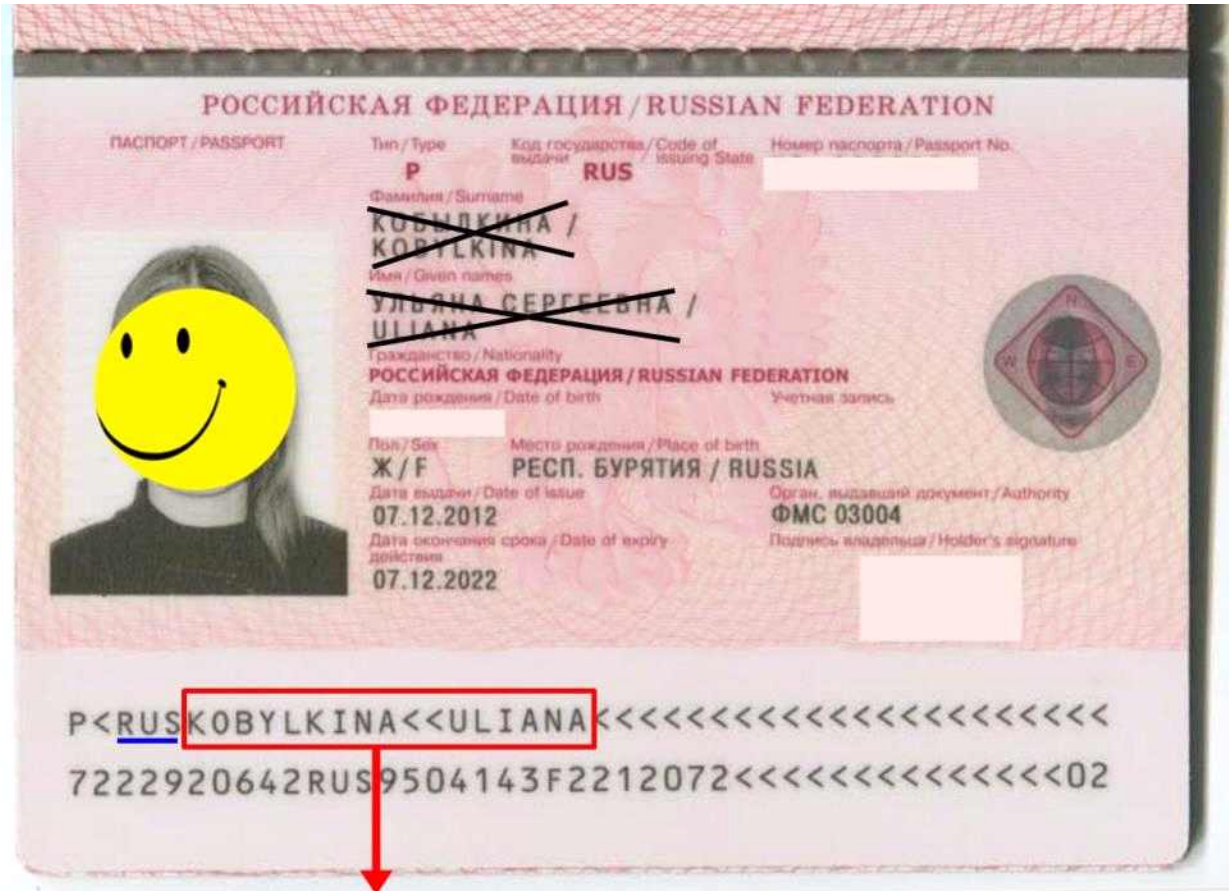
### 🕒 Checklist of Required Documents

<b>For Application</b>	<b>1</b>	<b>Application including Copy of Passport and Self-Introduction</b> Form provided	
	<b>2</b>	<b>Copy of proof of enrollment</b>	
		<b>Recommendation letter from your Department or International Affairs</b>	
		<b>Copy of Transcript</b>	
		※ Please submit the three documents in a single PDF file after scanning.	
<b>Advanced Preparation</b>	<b>Insurance certificate</b> (One main page in English version) * Only for students who purchase insurance themselves in their home country		
	<b>Copy of your passport and three photos for Alien registration card and etc.</b> * Only recent photos with a white background taken within 3months will be accepted, * Application with old or unrelated photos will be refused.		
	<b>Email of your arrival information</b> (Flight schedule) <b>for Airport Pick-up Service</b>		

### 🕒 Academic Calendar

Contents	1 <sup>st</sup> semester ( Spring )	2 <sup>nd</sup> semester ( Fall )	Note
<b>Beginning of the semester date</b>	Early March	Early Sep.	
<b>End of the semester date</b>	Mid June	End of Dec.	
<b>List of the courses taught in English</b>	Early Feb.	Early Aug.	Refer to the KNU English website
<b>Registration for classes</b>	Mid Feb.	Mid August	To be confirmed
<b>Pick-up service</b>	End of Feb.	End of Aug.	Designated time and days
<b>Dormitory check in</b>	End of Feb.	End of Aug.	Designated time and days
<b>Dormitory check out</b>	Mid June	End of Dec.	To be confirmed
<b>Orientation</b>	Early March	End of Aug.	

⦿ Spelling **MUST** be exactly the same as in your passport.



※ As there are countries such as Germany, Czech Republic, and Russia that have different alphabets, when filling out the application, please be sure to use **the same name as the one written at the bottom part of your passport**. Please pay attention to the symbol for the spacing of words ( << ), also, be careful not to include the three-letter country code (e.g. RUS) written before your name.

※ 交換生填写申请书的时候, 请填写护照下方的英文字母(图片中红色部分)

※ 신청서를 작성할 때 반드시 **여권 아랫부분에 있는 영어 이름**으로 기재해주세요. 이름 앞에 있는 국가 알파벳 3개(예> RUS)는 포함하면 안 됩니다.

## Why KNU?

- Started in 1947 as an agricultural college and expanded to a comprehensive university having more than 130 academic fields and over 20 colleges in three (3) campuses in 2013, KNU strives to utilize any crisis or difficulty as an opportunity to prove its inherent excellence.
- Around 17,000 students and 500 Faculties in Chuncheon Campus

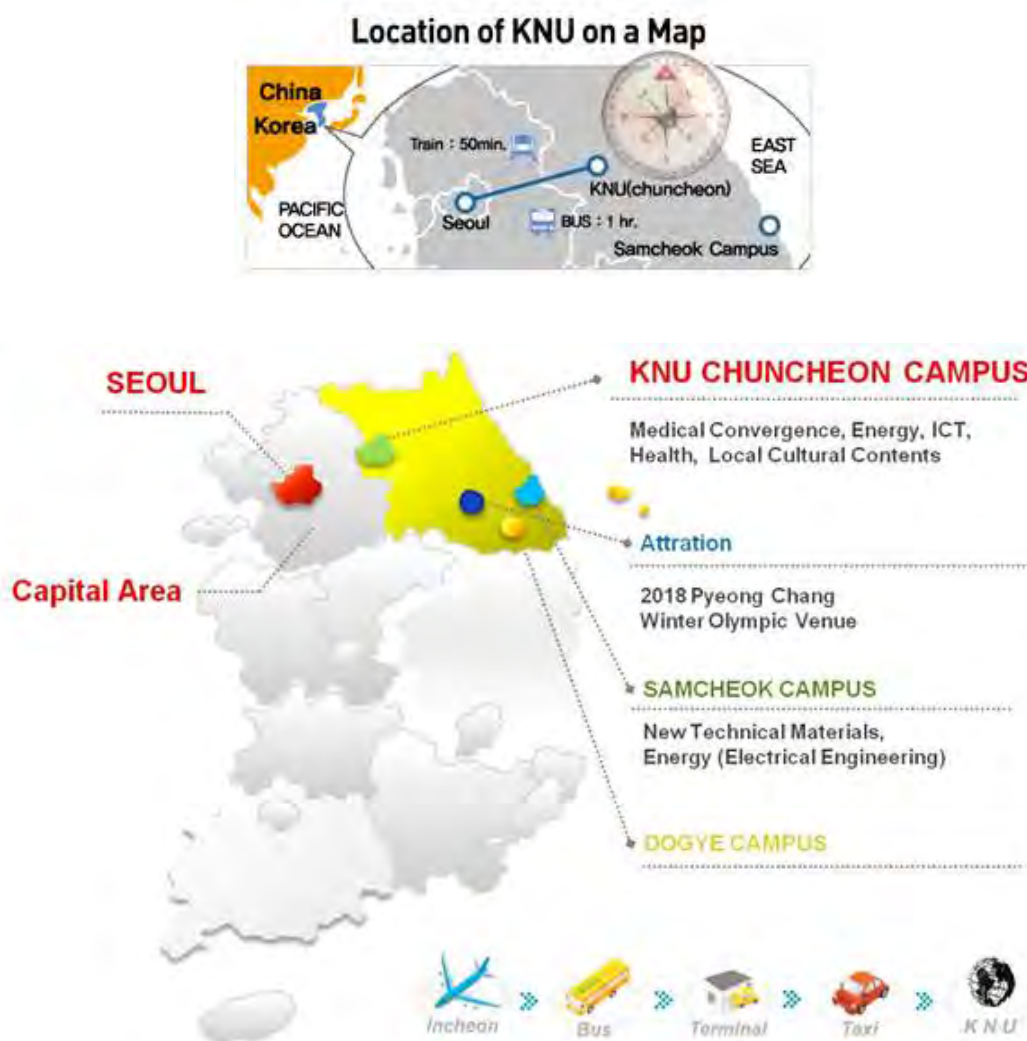


- 202 sister universities from around 49 countries
- One of the top 10 Core National Universities in Korea
- Top ranked in graduates employment for 3 consecutive years.
- Within Top 20 in Education & Research Capability

## Why Chuncheon City?



# 1. KNU – Chuncheon Campus



- 70 minutes from downtown Seoul by train or express bus
- The Nearest National University to Seoul (The Capital)

## 2. Field of Study and Course Registration

- List of Degree Programs [http://www.kangwon.ac.kr/english/menu3/sub\\_03\\_01\\_01.php](http://www.kangwon.ac.kr/english/menu3/sub_03_01_01.php)
- List of classes taught in English for Undergraduate students  
[http://www.kangwon.ac.kr/english/bbs/board.php?bo\\_table=ip\\_others&wr\\_id=8&page=0](http://www.kangwon.ac.kr/english/bbs/board.php?bo_table=ip_others&wr_id=8&page=0)
- ✳ To join classes taught in English, students' major at home university has to be related to more than 1 course in the list of courses taught in English.
- Please be aware that you may not be able to register for desired classes due to the limited number, your English / Korean proficiency, etc.
- Tuition fees at KNU will be waived for all exchange students from KNU's partner Universities.

## 3. Dormitory

### ① Buildings and Housing fees

\* Prices indicated are only estimates.

Location	Dormitory	Occupancy	Features	Fees / Semester (4months)	
				Housing	Meals
On campus	ToeGyeGwan (M) NanJiWon (F) GukJiWon (F)	Room for 4	Shared restroom and shower room on each floor	380,000 Won (\$ 350)	Optional (has to be applied for separately)
	BTL (M) BTL (F)	Room for 2	Individual bathroom in every room	500,000 Won (\$ 450)	
※ Public Facilities: Cafeteria, Computer lab, Laundry room, Study room, Fitness Center, etc.					

✘ Generally undergraduate students will be assigned to 4 people room and graduate students will be assigned to 2 people room, but it may subject to change according to the dormitory's availability.

### ① Cafeteria

\* Prices indicated are only estimates.

Meal Options		Meal	Semester (4months)
①	3meals Everyday for a semester	Breakfast, Lunch, Dinner	750,000 Won
②	2meals Everyday for a semester	Lunch, Dinner	600,000 Won
③	3meals on weekdays for a semester	Breakfast, Lunch, Dinner	630,000 Won
④	2meals on weekdays for a semester	Lunch, Dinner	530,000 Won
⑤	No meals	buying a meal ticket for each meal (4,000 Won)	

Operating Hours	Breakfast	Lunch	Dinner
Weekdays	7am~9am	11:30am~1:30pm	5:30pm~7pm
Weekend, Holidays	8am~9am	12pm~1pm	5:30pm~6:30pm

### ① Chest X-ray

- Newly admitted international students have to submit Chest X-ray examination(Tuberculosis) result to the dormitory office (Yulgok-gwan) within ten days of your arrival.
- There is a medical center 10 minute walking distance away from the KNU campus.  
(Check-up expenses: Approx. \$7).

### ① Forbidden acts under dorm regulation

- Smoking, cooking and drinking alcohol in the dormitory are forbidden.
- Breaking the curfew (1am ~ 5am)
- Allowing strangers to sleep inside, use the room or the building of opposite gender
- Generally, exchange students could pay the dormitory fee within a week after arriving in Korea.
- You can buy bedding and daily necessities from a convenience store inside the campus.
- Events of Dormitory Students Council: Rental bicycles and sports goods, monthly showing films etc.
- Equipped furniture: bed(including a mattress), closet, desk and chair

## 4. Free Korean Language Class

- You can take a level test(interview) in the first week of the semester and will be assigned to a class according to your Korean proficiency. You can take both if you want.

① [ Baeckryung Volunteer Group] Korean Language Class	No credit
② [ Department of Korean Language and Literature ] Korean Regular Course	3 credits

## 5. Buddy Program

- Korean students called buddy, who can speak English, Chinese or Japanese will be assigned to all exchange students for one semester to help your campus life.



## 6. Additional Information

- Visa information ☞ [http://www.kangwon.ac.kr/english/menu5/sub\\_05\\_01\\_01\\_02.php](http://www.kangwon.ac.kr/english/menu5/sub_05_01_01_02.php)
- Free shuttle bus from KNU campus to Chuncheon bus terminal and subway station on weekdays.
- The electricity voltage is 220V with two rounded prong plug.
- There are three more cafeterias on campus, besides the ones in dormitories.
- Preparing warm clothing is recommended because the daily temperature range between mornings and nights is big.

## 7. Chuncheon City

- GongJiCheon Park (10min by taxi) and promenade following a little stream
- Vicinity mountains and temples
- Various festivals: Mime Festival, Puppet show, International theater festival, Art festival etc.
- Chuncheon National Museum (10min by walk) and Animation Museum (40min by bus)
- SongAm Sports Town (30min by bus) for sports climbing, inline track, ice link, water sports etc.
- Shopping street 'MyungDong' (25min by walk)



- More information about Chuncheon ☞ [http://tour.chuncheon.go.kr/eng/page/sub04\\_01.asp](http://tour.chuncheon.go.kr/eng/page/sub04_01.asp)



# 8. Campus Map



YounJeokji Pond



Taeback-Gwan  
(Shinhan Bank and International Affairs)



Central Library & Mirae Square



Main Stadium



## 9. 基本商品的比較 Daily Necessities (한국생활 물가)

Water (500ml)	City Bus	Subway to Seoul	Hamburger meal
			
₩ 5 (600원)	\$ 11 (1,200원)	\$ 6 (7,000원)	\$ 5 - \$ 6 (평균 7,000원)
Book	Coke	Cigarettes	Regular Korean meal
			
\$ 10 - \$ 40 (평균 30,000원)	₩ 6 (700원)	\$ 4 - \$ 5 (평균 4,500원)	\$ 5 - \$ 10 (평균 7,000원)

## 货币单位:韩元(₩) Currency Unit (Won) (한국 화폐)

Paper Money			
50,000	10,000	5,000	1,000
			
Coins			
500	100	50	10
			

환전: 교내 신한은행 (운영시간: 평일 오전9-오후4시)

## 10. FAQ

### **I want to study at KNU as an exchange student. How do I apply?**

KNU operates the exchange program with about 190 foreign sister universities which have signed the MOU. You must check whether or not your university has an arrangement with KNU. Exchange students' application is available only through the staff member of the Office of International Affairs, so please contact the international exchange department of your university first. Unfortunately, KNU does not offer the exchange student program for the students who are not from our sister universities.

### **I want to change the originally scheduled study period. What's the procedure?**

- 1) Consult with the manager at the Office of International Affairs
- 2) Fill out the 'Study Period Change Application Form' (you need to get the signature of the international exchange department manager at your home university as well.)
- 3) Submit the completed application to the Office of International Affairs, KNU.

### **I came to KNU for one semester program but want to continue to study for one more semester. What should I prepare?**

You should consult with the Office of International Affairs to fill out the 'Study Period Change Application Form.' And the department that you are affiliated with must agree on the extension of an additional semester.

Please refer to the following and make a careful decision.

- Visa Extension: Prepare all the required documents and apply to the Immigration Office for yourself. (Visa extension application, financial statement (balance of more than 5 million won), Application fee of 60,000 won and other documents)

(Certificate of KNU enrollment, a copy of KNU and your home university's MOU agreement prepared by the Office of International Affairs)

- Dormitory Application

(apply online through the dormitory website to stay during the vacation and the second semester)

- Accident Insurance (extend the insurance period for the next 6 months as it is required while staying in Korea)

- Buddy Program is provided only for the first semester meaning there will be no official Buddy for the second semester.

### **What will happen to the credits that I obtained from KNU when I go back to my college?**

KNU mails your transcript to your university. You must contact your university for the credit recognition process.

### **What is the number of credits required for exchange students?**

A minimum of 2 courses and maximum of 22 credits.

### **Can I take any classes that I want regardless of my major?**

Exchange students can take classes of various areas without any class registration limits except following cases.

- When the class is already fully signed up (Registration for the class is first come first served basis)
- When the professor asks students to drop the class due to poor Korean skills
- When students have not completed the prerequisite class.
- When students of other major try to take classes exclusive to a certain major
- When the classes are in the form of experiment, practice, etc.

### **How long will a Buddy (exchange student guide) help me?**

The Buddy Program for an exchange student is a volunteer program run by the KNU students. As Buddies are currently enrolled at the university and may be busy due to personal staff, they may not be available all the time. As it is an unpaid volunteer activity, any costs which may occur in the process of assisting you should be arranged and paid accordingly. (EX: taxi fare, meal, etc.)

### **I want to know the exchange student selection process.**

- 1) [KNU] sends the exchange student program application and brochure to the sister university.
- 2) [Sister university] announces the program to the students and select applicants
- 3) [Sister university] sends the application documents to KNU.  
(application, transcript in English, a copy of a passport, student statement, college letter of recommendation, etc.)
- 4) [KNU] OIA sends students application documents to students' desired departments.  
Each department screens the documents and decides whether to accept the students or not
- 5) [KNU] finalizes the affiliated department and sends the admission letter and guidelines to the sister university.
- 6) [Exchange student]
  - Upon receiving the admission letter, apply for a visa and prepare to depart
  - Make Email contacts with Buddy
  - Register for courses with the help from buddy
  - Using the Incheon International Airport pick up service provided by KNU, arrive at Chuncheon
  - Move into the dormitory
  - Participate in the new foreign student orientation
  - Apply for the alien registration card, purchase insurance, submit a medical report (chest x-ray test result) to the dormitory, and pay the dormitory fees
  - Enjoy Campus life
  - Participate in the exchange student farewell party
  - Clean the room and move out of the dormitory (Must return the key and bedding to the management office)
  - Departure
- 7) [KNU] mails the transcript in English to the sister university once the grade is confirmed one month after the day of the last class.

## **I'm about to go back home so when can I get the transcript for this semester?**

The grade is confirmed about a month after the last day of class.

When it is finalized, the Office of International Affairs sends the transcript in English to your college (end of July or January). And the manager at your college's international exchange department will receive the transcript after about 10 days (middle of August or February).

## **How do I register for classes?**

Method ①: Ask the exchange student guide (Buddy) for help

- Check the list of English classes for this semester on the "International program->Others" section of the KNU English/Chinese website (end of July or January)
- Email the class information (class title, code, date of a week/time) to the relevant Buddy

Method ②: Go to the KNU website and register online

- Login to the [Class Registration] the website during the registration period  
(ID: 9 digits of student id number, PW: six digits of the date of birth)

## **강원대학교에서 교환학생으로 공부하고 싶습니다. 어떻게 신청하나요?**

강원대학교는 MOU 협정을 맺은 190여개의 국외 자매대학교와 교환프로그램을 운영합니다.

그렇기 때문에, 제일 먼저 학생의 학교가 강원대학교의 자매대학교인지 확인해야 합니다.

국제교류부서 담당자를 통해서만 교환학생 신청을 받기 때문에, 학생의 학교 국제교류부서에 연락하고 신청해주시기 바랍니다. 아쉽게도 강원대학교의 자매대학교 학생이 아니라면, 교환학생 신청이 불가능합니다.

## **예정된 수학기간을 변경하고 싶습니다. 절차가 어떻게 되나요?**

- 1) 국제교류본부 사무실에 방문하여 교환학생 담당 직원과 상담하기
- 2) '수학기간 변경 신청서' 작성 (학생 모교의 국제교류부서 담당자 서명도 받아야 함)
- 3) 작성한 신청서 국제교류본부에 제출
- 4) 강원대학교 국제교류본부 담당자가 공문처리하여, 수학기간을 공식적으로 변경

## **한 학기 교환학생으로 왔지만, 한 학기를 더 공부하고 싶습니다. 뭘 준비해야 하나요?**

국제교류본부 사무실에 방문하여 상담을 받고, '수학기간 변경신청서'를 작성해야 합니다. 또한 학생이 소속한 학과에서 한 학기 추가연장에 대해 동의를 해야 가능합니다.

아래의 사항을 고려하여, 신중히 결정해주세요.

- 비자연장: 각종 서류를 준비하여 직접 출입국사무소 방문신청  
(비자연장 신청서, 재정증명서(은행잔고 약 500만 원 이상), 수수료 60,000원 및 기타서류)  
(강원대학교 재학증명서, 강원대학교와 학생의 모교 MOU 사본은 국제교류본부에서 준비)
- 기숙사 신청 (방학과 둘째 학기 거주를 위해, 기숙사 홈페이지를 통해 직접 신청)
- 상해보험 가입 (한국 체류기간동안 반드시 보험에 가입해야 하므로, 가입기간 6개월 연장)
- Buddy Program은 첫 학기에만 지원되므로, 둘째 학기에는 공식적인 Buddy가 없습니다.

## **강원대학교에서 받은 학점은, 저의 학교에 돌아갔을 때 어떻게 성적처리 되나요?**

강원대학교에서는 학생이 성적표를 모교로 우편발송합니다. 성적처리는 학생의 모교에 문의하면 됩니다.

## **교환학생은 몇 학점을 들어야 하나요?**

최소 2과목 이상 수강해야 하고, 최대 22학점까지 신청 가능합니다.

## **전공과 관계없이, 원하는 과목을 모두 수강할 수 있나요?**

교환학생에게는 수강신청에 대한 제약 없이, 다양한 분야의 수업을 신청할 수 있습니다. 하지만 아래와 같은 경우에는, 수업신청이 불가능 할 수도 있습니다.

- 정해진 과목의 수강신청인원이 초과하여, 신청이 불가능한 경우 (수강신청은 선착순!)
- 한국어 실력이 많이 부족하여 교수님이 수강취소를 권유한 경우
- 해당 과목 수강을 위한 선수과목을 이수하지 않은 경우
- 특정 전공 학생만을 위해 개설된 수업을, 타전공 학생이 신청한 경우
- 실습, 실험 등 일반적인 수업과 다른 특별한 형태의 수업일 경우

## **Buddy(교환학생 도우미)는 저를 얼마나 도와주나요?**

교환학생을 위한 Buddy Program은 강원대학교 학생들의 자발적인 봉사활동입니다.

Buddy도 학교를 다니는 재학생이고 개인적인 업무로 바쁠 수 있기 때문에, 교환학생의 모든 일을 도맡아 도와줄 수는 없습니다.

특히 별도로 지급되는 활동비가 없으므로, 교환학생 업무를 도와주는 과정에서 발생하는 비용은 상의하여 함께 부담해야 합니다. (예> 택시비, 식사비 등)

## **교환학생 선발과정이 궁금합니다.**

- 1) [KNU] 자매대학교에 교환학생 프로그램 신청서 및 안내자료 전달
- 2) [자매대학교] 학생들에게 공지하고, 신청접수
- 3) [자매대학교] 신청학생의 서류를 강원대학교에 전달  
(신청서, 영문성적표, 여권사본, 자기소개서, 학교 추천서 등)
- 4) [KNU] 신청학생이 소속되어 공부할 수 있는 학과 결정  
(국제교류본부에서 결정하는 것이 아니라, 해당 학과에서 학생 자료를 보고 수용여부 판단)
- 5) [KNU] 소속 학과가 결정되면, 입학허가서와 함께 Guideline을 자매대학교에 전달
- 6) [교환학생]
  - 입학허가서를 전달받아 비자발급하고, 출국준비
  - 수강신청
  - Buddy와 이메일 연락
  - 강원대학교에서 제공하는 인천공항 픽업서비스를 이용하여 춘천 도착
  - 기숙사 입사
  - 신입 유학생 오리엔테이션 참가
  - 외국인등록증 신청, 보험가입, 기숙사에 건강진단서(흉부x-ray 검사결과) 제출, 기숙사비 납부
  - 학교생활
  - 교환학생 Farewell party 참가
  - 방 청소 후 기숙사 퇴사(열쇠 및 침대시트 관리실에 꼭 반납)
  - 출국
- 7) [KNU] 종강일로부터 한 달 후 성적이 확정되면, 자매대학교에 영문성적표를 우편으로 발송

## **곧 귀국하는데, 이번 학기 성적표를 언제 받을 수 있나요?**

종강 후 약 1개월 후에 성적이 확정됩니다.

성적이 확정되면 국제교류본부에서 학생의 모교로 (7월 말, 1월 말)영문성적표를 우편 발송합니다.

학생의 모교 국제교류부서 담당자가 10일 정도 후에 성적표를 받게 됩니다. (8월 중순, 2월 중순)

## **수강신청은 어떻게 하나요?**

방법①: 교환학생 도우미(Buddy)에게 부탁

- 강원대학교 영문/중문 홈페이지 공지사항에서 이번 학기 영어수업 목록 확인(1월 말, 7월 말)
- 담당 도우미(Buddy)에게 이메일로, 원하는 수업정보 전달 (과목이름, 과목코드, 수업요일/시간)

방법②: 학교 홈페이지에 접속하여, 직접 온라인신청

- 신청기간에 홈페이지에서 [수강신청하기] 로그인  
(아이디: 학번 아홉 숫자, 비밀번호: 생년월일 여섯 숫자)

### 如何申请成为江原大学的交换学生？

江原大学和与其签署MOU协定的190多个海外姊妹大学共同运营学生交换项目。

因此，首先要确认自己所在学校是否是江原大学的姊妹大学。

只有通过国际交流中心负责人，才能申请交换学生资格，因此希望学生联系我们学校国际交流中心进行申请。可惜的是，如果你不是江原大学姊妹大学的学生，就无法申请交换学生资格。

### 如何变更预定学习年限？

- 1) 访问国际交流本部办公室，向交换学生负责人员咨询
- 2) 填写“学习年限变更申请书”（要得到学生母校国际交流中心负责人的签名）
- 3) 将写好的申请书提交给国际交流本部
- 4) 由江原大学国际交流本部负责人处理公文，并正式变更学习年限

### 一个学期的交换学生结束后，如果还想再学习一个学期，需要准备什么？

请访问国际交流本部办公室咨询，填写“学习年限变更申请书”。另外，需要得到学生所在学系同意其再延长一个学期。

请考虑下列事项后，慎重决定。

- 延长签证：准备各种材料，直接访问出入境管理事务所进行申请  
(延长签证申请书，财政证明(约500万韩元以上的银行存款余额)，6万韩元的手续费及其他材料)  
(在国际交流本部准备江原大学在校证明，江原大学与学生母校签署的MOU复印件)
- 申请宿舍(为了在放假期间和第二学期居住，可直接在宿舍网页上申请)
- 购买伤害保险(在韩国滞留期间必须投保，延长6个月的投保期间)
- 只在第一个学期提供Buddy Program服务，自第二学期起没有正式的Buddy。

### 母校会认证在江原大学进修的学分吗？

江原大学会将学生的成绩表邮寄给学生的母校，是否会反映此成绩，请直接咨询母校。

### 交换学生要进修多少学分？

☞ 至少要进修2个科目，至多申请22学分。

### 可以申请与专业无关的课程吗？

☞ 交换学生不受选课申请的限制，自由申请各种各样的课程。但在如下情况，可能受限。

- 超过指定科目选课申请名额，无法申请时(选课申请遵循先来后到的原则！)
- 韩国语实力不够，教授劝其取消选课申请时
- 没有进修相应科目的必修科目时
- 其他专业学生申请为特定专业学生开设的科目时
- 实习，实验等不同于一般科目的其他特别形式的科目

### Buddy(交换学生帮手)会帮助我做什么？

为交换学生准备的Buddy Program是江原大学学生自发组织的志愿者活动。

Buddy也是在校生，因为也有自己的私事，很忙，所以不能帮助交换学生完成所有事情。

尤其是，没有额外支付的活动费，帮助交换学生时产生的费用，应在相商后共同承担。

(例：出租车费，餐费等)

### 很好奇交换学生的选拔过程。

- 1) 向【KNU】姊妹大学传达交换学生项目申请书及介绍材料
- 2) 通知【姊妹大学】学生，受理申请
- 3) 向江原大学传达【姊妹大学】申请学生的材料  
(申请书, 英语成绩单, 护照复印件, 自我介绍, 学校推荐信等)
- 4) 【KNU】申请学生决定就读的学系  
(并非由国际交流本部决定, 而是由相应学系根据学生材料来决定是否录取)
- 5) 【KNU】所属学系决定后, 会将录取通知书和Guideline一同交给姊妹大学
- 6) 【交换学生】
  - 拿到录取通知书后, 申请签证, 准备出国
  - 选课申请
  - 用邮件联系Buddy
  - 使用江原大学提供的仁川机场接送服务, 抵达春川
  - 宿舍入住
  - 留学新生参加入学教育
  - 申请外国人登录证, 购买保险, 向宿舍提交健康诊断书(胸部x-ray检查结果), 缴纳住宿费
  - 学校生活
  - 交换学生参加Farewell party
  - 打扫房间后, 离开宿舍(一定要向管理室返还钥匙及床单)
  - 离境
- 7) 【KNU】停课日起一个月后发表成绩, 并将英文成绩单邮寄给姊妹大学

### 即将回国, 什么时候发表本学期的成绩表?

大约在停课1个月后发表成绩。

成绩下来后, 国际交流本部会将英文成绩单邮寄给学生的母校(7月末, 1月末)。

学生所属母校的国际交流中心负责人将在10日后收到成绩单。(8月中旬, 2月中旬)

### 如何进行选课申请?

方法①: 委托交换学生帮手(Buddy)帮忙

- 在江原大学英文及中文网页的公告事项里确认本学系的英语授课目录(1月末, 7月末)
- 向负责帮手(Buddy)发送邮件, 询问所需的课程信息(课程名称, 课程代码, 上课日期及时间)

方法②: 登录学校网页, 在线申请

- 在申请期限内登录网页的【选课申请】  
(ID: 9位数学号, 密码: 6位数出生日期)