

## ADAM MICKIEWICZ UNIVERSITY, POZNAŃ (AMU) – EXCHANGE PROGRAM

# Fact Sheet – how it works?

Academic Year 2024/25

**Thank you for your interest in our University. We are looking forward to see you in Poznań!**

More than half thousand students coming from 15 countries and 60 universities worldwide have joined our Bilateral Exchange Program in previous academic year (2023/24).



Photo: AMU international students trip to Wolin National Park, June 2022

We are currently recruiting for Winter Semester and whole Academic Year 2024/25!

### **ACADEMIC YEAR 2024/25**

**Winter Semester 2024/25:** September 30<sup>th</sup>, 2024 – February 17<sup>th</sup>, 2025

**Whole Year (Winter & Summer Semester) 2024/25:** September 30<sup>th</sup>, 2024 – July 6<sup>th</sup>, 2025

Deadlines are as follows:

1. **Nomination** – list of selected students to be send by Partner University Coordinator (name, surname, field of study, sex, **e-mail address\***) with information about dormitory requirements till **1<sup>st</sup> of June 2024**.
2. **Application** – after nomination, students will receive an e-mail with application instruction and need to register in our application system, which will be open till **15<sup>th</sup> of June 2024**.

**\*VERY IMPORTANT!** Due to security reasons students need to use this e-mail (provided by Coordinator during nomination) when registering in the application system and contacting us electronically. Messages sent from other e-mails will be ignored!

### Required documents to be prepared by students:

- Application Form (to be downloaded after completing the registration);
- Transcript of Records from Home University;
- Language Certificate proving at least a B2 level of English or confirmation from Applicant's Home University;
- Scan of an **international passport**;
- Photo for student ID.

### What to study? We are flexible

**Offer of more than 200 courses in English** is available on Short Study Programs list: <https://amupie.amu.edu.pl/>

**Important!** *Students are free to choose classes from different faculties (however the majority of chosen classes should concern their main field of study). Students can choose as many classes as they want – they agree their choice with their Home University (which is approving their Learning Agreement).*

**In case of foreign philology** students interested in the courses from the Faculty of Modern Languages and Literatures and Faculty of English can contact Faculties directly and agree on possibilities of joining classes individually.

During application process students are choosing their courses. **This is a pre-selection.** Upon arrival they will be able to confirm their choice or to change it by removing or adding new courses. They will do it in a special online system which is launched upon their arrival.

**Important!** *Courses are a subject to change – throughout a year new courses appear on the list, meanwhile some of them might be cancelled. If such situation happens, student can add a new or choose another course. After choosing courses students will be assigned to one of our **Faculty Coordinators** who will be responsible for assisting with documents in place (like Transcript of Records at the end of the stay).*

### Where are classes held?

We have three campuses in the city which are easy accessible by public transportation (streetcars, buses, regional trains). Classes are held in buildings of the faculties, so depending on student's choice of courses, they can be in one or sometimes on all campuses.

### Moving around the city is easy!

*Upon arrival we are issuing Student ID card (cost is 22 PLN, approx. 5 EUR) which entitles to 50% reduction on price of public transportation tickets. Public transport is convenient and cheap:*

- *the 30 days student's ticket in January 2024 for all buses, streetcars and regional trains within the boundary of Poznań was for 74,50 PLN – approx. 17 EUR,*
- *the 120 days special ticket for students was for 155 PLN – approx. 37 EUR.*

*Exchange rate 1 EUR = 4,20 PLN on 10<sup>th</sup> of April 2024.*

### Where to sleep?

Students can find accommodation on their own (like rent an apartment) or stay in one of our dormitories: <https://amu.edu.pl/en/education/amu-dormitories>

*Our rates are very convenient. Depending on the dormitory and type of rooms the price range in Spring/ Summer Semester 2024 was from 580 to 1140 PLN per month (approx. 138 to 271 EUR, exchange rate 1 EUR = 4,20 PLN on 10<sup>th</sup> of April 2024).*

Due to high demand we can guarantee only 2 places for each Partner University students. However we can provide you with information where to search for accommodation.

#### **Where to eat, drink and entertain yourself?**

Poznań, home to 540 thousand people (metro area **1 million**) is one of the biggest cities of Poland with about **1 thousand** restaurants, pubs, cafes and clubs. Easy access to different type of supermarkets and shops – your students will find all products and services which they need.

#### **Be a part of our community!**

Our International Office Team is always eager to meet students. We have a Welcome Centre office where we can help to solve problems. We have ESN (Erasmus Student Network) group which supports new students and helps them to discover our city& region (Buddy Program). We organize different events and trips.

Our main goal is to make your students a true members of our University team!



Photo: AMU international students trip to Tatra Mountains, March 2023

Our Bilateral Exchange Students come from countries outside of European Union. Therefore they need to apply for visa in order to enter and stay in Poland. Please read carefully the schedule of the admission procedure: all steps from nomination to arrival to Poznań.

### **1. Nomination from Partner University [Your Home University Coordinator]**

Your Home University Coordinator is a person who sends to us your nomination. We are waiting for nominations **till 1<sup>st</sup> of June**.

### **2. Application in our Recruitment System [You]**

After nomination, we are sending e-mail with application instruction and link to the system (system will be open from 1<sup>st</sup> of April till 15<sup>th</sup> of June 2024). You need to register in our application system and provide all necessary documents. You have to do it **till 15<sup>th</sup> of June 2024 end of the day** (Polish time).

### **3. Check of submitted applications and assignment to dormitories [AMU]**

We are checking all applications submitted by candidates and assigning to faculties (so each of the students will have a Faculty Coordinator at AMU). We are also assigning to dormitories depending on the availability of places and rooms as well as your choice regarding courses (and faculties). We do this check and assignment procedures till **15<sup>th</sup> of July 2024** in order to prepare Letters of Acceptance.

### **4. Letter of Acceptance [AMU]**

Letters of Acceptance are official invitations which are signed by our Rector. They include period of study, type of program and information about accommodation in dormitory (if you are receiving assignment to the dormitory). In such case Letters of Acceptance are valid also as a Confirmation of Accommodation, as they include the address of the dormitory, type of room and price.

### **5. Distribution of Letters of Acceptance [AMU]**

Once Letters of Acceptance are signed in person by Rector, we scan them and send as PDF file to Home University Coordinators. We are also sending them (if that is necessary) by express mail to Home University Coordinators. It is due to the fact that some Polish Embassies accept only hard copies. **Delivery time is usually 2-4 weeks. Please remember about it when scheduling your visit to Embassy or Consulate!** We want to prepare and send all Letters of Acceptance from our office till **20<sup>th</sup> of July 2024**.

### **6. Applying for visa [You]**

After receiving Letter of Acceptance you may start obtaining a Polish visa. Please note that we are not assisting in this process. It is your duty to check all the requirements by contacting Polish Embassy or Consulate in your country:

[www.gov.pl/web/diplomacy/polands-missions-abroad](http://www.gov.pl/web/diplomacy/polands-missions-abroad)

Remember about the delivery time of hard copies of Letters of Acceptance – include additional time when scheduling your visit to Embassy.

### **7. You are becoming an AMU student! [AMU]**

Therefore we will send you e-mails at the beginning of September with information about:

- internal student's services system named USOS
- Buddy Program
- Inauguration Week
- Payments for dormitories and Student ID-cards
- Registration for courses in internal system (that is very important, system will be open only for 2 weeks)

### **8. Arrival to Poznań [You]**

Upon arrival you check-in to dormitory, then sign contract of stay and do the first payment. And begin your adventure in Poznań!

### **IMPORTANT!**

**Faculty Exchange Coordinators** - > Please contact them in any case regarding your studies and course choice at a specific department: <https://erasmus.amu.edu.pl/en/contact/faculty-coordinators>

**Registration for courses** -> the registration for courses opens at the beginning of each semester, during this time you must register for the courses you indicated in the application. Any changes to the course selections must also be made during the course registration period.

Name of the University	Adam Mickiewicz University, Poznań
Postal Address	ul. Wieniawskiego 1 ( <i>street and house numer</i> ) 61-712 ( <i>postal code</i> ) Poznań, Poland Phone +48 61 (we don't have and don't use fax!)
Website	<a href="https://amu.edu.pl/en">https://amu.edu.pl/en</a>
Airport	Poznań – Ławica (POZ), Henryk Wieniawski Airport <a href="https://poznanairport.pl/en/">https://poznanairport.pl/en/</a>
Number of students (academic year 2021/22):	30 519
- including international students	1987
Top 5 Exchange Students' Nationality (2023/24)	Kazakhstan, Korea, Ukraine, China, Uzbekistan
Incoming Students contact persons	Ms. Magdalena Antoniewska Mr. Paweł Sowa <a href="mailto:bilateral@amu.edu.pl">bilateral@amu.edu.pl</a>
Faculty Coordinators	<a href="https://erasmus.amu.edu.pl/en/contact/faculty-coordinators">https://erasmus.amu.edu.pl/en/contact/faculty-coordinators</a>
Courses Offer	<a href="https://amupie.amu.edu.pl/">https://amupie.amu.edu.pl/</a>
Credit system	ECTS
Is it possible to select courses from different faculty?	YES
Transcript of Records to be issued after each semester	YES
Language of Instruction	English
GPA requirement	NO
English requirement	Language Certificate proving at least a B2 level of English
Housing options	University Dormitories/ private flats
Is the room of on-campus dormitory guaranteed for Exchange students?	for 2 students from each Partner University
Average dormitory's rent per month	580 to 1140 PLN (approx. 138 to 271 EUR)
Paying method of the dormitory rent	Cash, card, bank transfer
Other costs from AMU side	Student ID card: 22 PLN (approx. 5 EUR)
Support system or activities available for international students	<a href="https://uam.esn.pl/en">https://uam.esn.pl/en</a>
Academic Schedule – Winter Semester 2024/25	Nomination Deadline: <b>June 1<sup>st</sup>, 2024</b> Application Deadline: <b>June 15<sup>th</sup>, 2024</b> Arrival Date (and Dormitory Check-in): <b>from September 27<sup>th</sup>, 2024</b> Orientation Week: <b>September 30<sup>th</sup> – October 6<sup>st</sup>, 2024</b> Winter Semester (including Final Exams): <b>September 30<sup>th</sup>, 2024 – February 17<sup>th</sup>, 2025</b>

**Get to know more about us!**

**Facebook:** <https://www.facebook.com/AMUPoznanENG>

**Instagram:** <https://www.instagram.com/amu.poznan/>

**Please read our Welcome Guide:**

[http://international.amu.edu.pl/wp-content/uploads/2021/04/AMU-Welcome-Guide\\_light.pdf](http://international.amu.edu.pl/wp-content/uploads/2021/04/AMU-Welcome-Guide_light.pdf)