

< List of the Required Documents >

No.	Required Documents (Online Application)	Remarks
1	Student Exchange Program Application Form	→ Must be in English
2	Study Plan	→ Must be in English or Korean
3	Letter of Recommendation	→ Written by a professor of an affiliated department
4	Certificate of Medical Examination	→ 1st Semester: signed and issued by a hospital after December 1st → 2nd Semester: signed and issued by a hospital after April 1st
5	Certificate of Enrollment in English	→ Officially issued by the home university → Must be certified by APOSTILLE or Korean Embassy (IF NOT from an OECD Country)
6	Official Transcript in English	→ Officially issued by the home university
7	Copy of Valid Passport	→ Page showing the student's photograph
8	Proof of Language Proficiency	→ English or Korean(If applicable)
9	ID Photo (3cmx4cm taken within 6months)	→ one digital photo file
10	Proof of Financial Statement (IF NOT from an OECD Country)	→ Study Period (One Semester) ≧ 8 million KRW or more, (Two Semesters) ≧ 16 million KRW or more

< Application Procedure >

Nomination Deadline	Please submit the Nomination Form
- 1st Semester(Spring) : October 31	to inbound@jejunu.ac.kr by May 3rd/October 31st
- 2nd Semester(Fall) : May 3	
Online Application Deadline	Please send all the required (hard copies)
- 1st Semester(Spring) : November 18	documents to the following address by post by
- 2nd Semester(Fall) : May 18	<u>June 20th/ December 20th.</u> Before sending them
	by post, please make sure to complete the online
	application <u>by May 18th/November 18th.</u>
Contact Person(s)	KIM JIYEONG (Ms.)
	Outbound and Incoming Exchange Coordinator
	E. inbound@jejunu.ac.kr
	T. +82-64-754-8241
Mailing Address	Postal Code: 63243
	3F Ara Muse Hall, Office of International Affairs, 102

Certificate of Admission (COA):

Jejudaehak-ro, Jeju-si, Jeju-do, Republic of Korea
The Certificate of Admission for the student visa application will be sent to the coordinator of the student's home university by EMS.

Jeju National University Student Exchange Program